



Jefferson Elementary



an IB World School

Principal: Emma Cobb | IB Coordinator: Laurel Ferreira

Jefferson Elementary PTA Meeting: General Meeting

Date: September 24, 2024 | 6:00 pm

Location: MPR

ZOOM joining info:

<https://us06web.zoom.us/j/7602164163?pwd=ZnZFb3ZyT3FuQ2owRDJsNDk4b1lzUT09&omn=87618668048>

Meeting ID: 760 216 4163

Passcode: 12345

Attendees: Melissa K, Carey Fox, Jess Heath, Melissa H, Tara L, Gracie, Lauren, Laurel, Lindsey, Claire LeBreche, Janelle Peregoy, Emily Sladek, Maribel Romero, Melissa G.

1. **Call to order- 6:08pm - Gracie DelMar Quorum: yes**
2. **Reading and approval of minutes-**
 - a. Executive Meeting on 5/29/24 minutes posted [here](#) and 6/18/24 minutes posted [here](#).
Lauren motions to approve minutes as presented, Jamie seconds, **approved unanimously.**
3. **Principal's Report- Emma Cobb (10 minutes) -**
 - a. Communication - added email and call on Friday evening with updates
 - b. Compassion Day - **COMPASSION DAY** moved to **Thursday OCT 3**, need volunteers (staff run but parents/caregivers to assist!), maybe two shifts? Student leaders doing daily announcements. (sensory focus and sign language focus)
 - c. Free & Reduced Lunch Applications - everyone please fill out! Our extended learning programs depend on this funding. Tons of benefits for families who qualify.
 - d. Student Directory - list of students and contact info (org. By grade) to be sent out soon! (had to opt in, most did)
 - e. Jaguar Pantry - Eloisa sent a message on parent square, donations from families/community partners for a pantry available for Jefferson families in need.
4. **IB Coordinator Report - Laurel Ferreira (5 minutes)**
 - a. Laurel is new IB coordinator, if you have questions, go chat with her!
 - b. This month, first IB rally! **Caring + Open Minded**. SEL embedded with classroom learning.
 - c. IB Newsletter? Hopefully with classroom newsletters.
5. **Presidential Report: Gracie DelMar (10 minutes)**
 - a. Volunteer Immediate Needs (open positions on PTA board, reach out for more info! Fundraising, Events, Parliamentarian, and more!)
 - i. Communications team (our com leader needs help!)
 - ii. Executive Board
 - b. Community Engagement (needing ideas for more community events. Reach out if you have ideas!)
 - c. Event/Programs NEED volunteers
 - d. PTA Room Move Work Day - new room is 803, need help moving from 302 to 803. NEXT WEEK will be work day.



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- e. Backpack Racks - materials needed. Home Depot maybe? But if anyone has a connection, we would love that. Pressure treated wood and acrylic hooks.
- f. Resources:
 - i. PSAC - Parent Superintendent Advisory Committee (1x/month)
 - 1. Community Compassion Day Nov. 21st & Coffee Talks for SPED Families - Sage Creek High School
 - 2. Superintendent attends, can bring up issues, concerns, any feedback to discuss.
 - 3. Coffee Talks (support group) for SPED, IEP, 504 families, and others! - 1x/month available! We will send out reminders for those meetings.
 - ii. CEF Presentation - Laura Pitts presenting. We will link the presentation here.
 - 1. District wide funding for music, STEAM, enrichment (summer and after school).
 - 2. Kids Care and afterschool programs. Adventures (summer and holiday), Summer Academy (high school students).
 - 3. Receive a lot of donations from community partners, also write a lot of grants. Also run a gala to fundraise.
 - 4. Many many field trips and programs are funded at Jefferson by CEF. Also our STEAM and Music teacher and supplies, Science Day, Robotics, Biztown, and more!
- 6. **Garden Report** -Lindsey Gunson
 - a. Garden has started!
 - b. Thank you to those who attended pancake breakfast
 - c. Thank you to those who came to our work day!
 - d. Eggs for sale in the office?
- 7. **Treasurer's Report- Lauren Crandall (20 minutes)** - view [here](#)
 - a. Motion to ratify check #s 5820-5827 - view report [here](#)
 - i. Lauren motions to ratify checks #5820-5827, Melissa seconds the motion, **approved unanimously.**
 - ii. Please complete the [conflict/whistleblower form](#) and email to me or leave in Treasurer box - only have 3 so far
 - iii. FY 23-24 Financial Report posted [here](#)
 - iv. Tax information has been sent over to CPA, due near end of November
- 8. **New Business Committee Reports**
 - a. **Budget** - Lauren Crandall
 - i. Need another 1-2 members to join budget committee with me (meet 2 times/year to review current budget and propose next year's budget to present at May meeting)
 - ii. Budget Amendments Proposal:



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1. Board approved motion at September Exec meeting and is recommending an increase of \$250 to the PTA Classroom Grants expenses to allow funding for additional support roles on campus. Will provide 12 support roles (previously 5 roles were included) with \$150 in reimbursable funds for student support. Total expenses will be \$13,750, increasing from \$13,500.
2. Add \$1000 to Savage Kelly grant line for both income and expenses. Have already received this grant and it has been deposited.
3. Motion to approve budget amendments as presented - Lauren motions, Lindsey seconds. **Approved unanimously.**
4. Motion to release funds for newly amended budget - Melissa motions, Claire seconds. **Approved unanimously.**

b. Fundraising-

- i. SOS (Support our Students) Dates - campaign ends Friday. **\$27,000** is the overall goal. Currently at **\$17,187**, so we need a big push the rest of this week to get closer to our goal. Remember to share about **company match** (or company gift!) opportunities - great way to bring in additional income. Working on mid-week post with expenses breakdown.
- ii. Pancake breakfast results: Was a fun morning, garden looked great after the workday and we had a great teacher/staff presence. Sold approx 172 tickets this year, 110 of which were purchased at the door. Sales were enough to cover expenses for this community event. Thank you Christy Haerberlein! And all teachers. :)
- iii. Popsicle Fridays - Kristin Renteria has taken lead on popsicles and is training others for sales/setup - we still need shifts filled in, please consider helping at least 1 Friday between now and winter break. PTA member needed to collect the \$\$\$\$. See sign up link to add your name:
<https://www.signupgenius.com/go/20F0C4EA4A82DABFD0-51255371-popsicle#/>
- iv. Restaurant Night at Knockout was big success - thanks to all who participated!

c. Events -

- i. Monster Mash (OCT 25) is quickly approaching. MEETING SOON!
 1. Considering offering free entry for volunteer hours - need to work on sign ups to cover
 2. Games stations



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3. Food sales
 4. Decorations setup
 5. Clean up, etc.
 6. Reminder that this event goal is community engagement
- ii. PTA's Reflections National Contest
 1. Theme is "Accepting Imperfection"
 2. Deadline is December 2, 2024
 3. Need someone/group to lead the process for Jefferson students interested in submitting a creative piece - know anyone interested/art-minded?
 4. Zoom training this Thursday 9/26 at 6 pm for contest info
 5. See website for additional details
<https://capta.org/programs-events/reflections/>
- d. **Healthy Choices Week** - week leading to MM, Oct 21-25. (formerly Red Ribbon Week), needing volunteers to support the chair person (Joanne Bryant, on campus), keep an eye out for more info!
 - e. **Volunteer Coordinator** - Melissa Haskin
 - i. Volunteer Updates
 - f. **Room Representative Coordinator** - Jaclyn Harty
 - i. Room Rep updates
 - ii. Link to google sheet was sent out so we can document who has reached out to the class's parents.
 - g. **Communications** - Melissa Kirtley + Kristin Renteria
 - i. Keep an eye out for PTA Parent Square posts go out 1x week on Sundays. Kristin Renteria is the IG Volunteer
 - ii. Room Reps class communications through ParentSquare
 - h. **Spirit Wear** - Melissa Glazebrook
 - i. Will work on new logo this year to implement next year
 - ii. Will be working to getting our online store functioning
 - i. **Membership** - Rae Merritt
 - i. Will be reaching out to teachers/students that have not joined
 - ii. Membership totals thus far (about 163 memberships so far)
 - j. **Historian** - Angela Horner
 - i. Log your hours! Link to form [here](#).

LOG YOUR HOURS EACH TIME YOU VOLUNTEER:





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k. **Parliamentarian - position open**

l. **Financial Review - position open** but may have one or two people willing to create a committee from Volunteer Orientation

Upcoming Dates:

- m. September 24 General Association Meeting 6pm
- n. September 24 Title 1 Meeting and Family Engagement 7 pm
- o. October 4 Lancer Day, early release
- p. October 8 Executive Board Meeting 4:30pm
- q. October 21-25 Healthy Choices Week
- r. October 24 Lunch on the Lawn - 1st Grade
- s. October 25 Monster Mash Family Dance
- t. October 30 Lunch on the Lawn - 2nd/3rd Grade
- u. October 31 Halloween Parade
- v. Mark your calendars for January 28, 2025 for the next General Association Meeting

SUBSCRIBE TO THE JEFFERSON
PTA PROGRAMS & EVENTS
CALENDAR



Meeting Adjourned: Lauren motions, Jamie seconds, 7:21 pm, approved unanimously